BIGM

BANGLADESH INSTITUTE OF GOVERNANCE AND MANAGEMENT

(Affiliated to the University of Dhaka)

BIGM/Personnel/89/4/23-462 Date: 01 November 2026

TO WHOM IT MAY CONCERN

Ms. Tasfia Tasneem Ahmed, Assistant Professor, Bangladesh Institute of Governance and Management (BIGM), has been granted the opportunity to present her research paper at the "International Conference on Public Administration and Governance in South Asia 2026" Conference organized by the Nepal Administrative Staff Colllege (NASC), Jawalakhel. Latipur, Nepal to be held in Nepal during November 4-6, 2026. The actual date of commencement of her journey will be on 2 November, 2026 under the following terms and conditions:

(i) She will draw her pay and allowances in local currency. No part of her salary should be drawn in foreign currency.
(ii) Upon her return to Bangladesh, she will report to BIGM immediately.

2. This order is issued upon the employee's request with the approval of the appropriate authority of BIGM.

01/11/2026

Dr. Md. Golam Faruque
Additional Director (Managerial Services)
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Distribution:

1. H.E. Ambassador, Embassy of Nepal, Dhaka/H.E. Ambassador, Embassy of Bangladesh, Kathmandu.
2. Wing Chief (All), BIGM
3. Director General, Department of Immigration and Passports, Dhaka
4. Director, Hazrat Shahjalal International Airport, Dhaka
5. Deputy Director (Admin & Finance), BIGM
6. Ms. Tasfia Tasneem Ahmed, Assistant Professor, BIGM
7. IT Officer (with a request to display this notification in BIGM website), BIGM
8. PS to Director (for kind information to the Director), BIGM
9. Accounts Officer, BIGM
10. Office copy/Personnel file.

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