



BANGLADESH INSTITUTE OF GOVERNANCE AND MANAGEMENT

(Affiliated to the University of Dhaka)

BIGM/Personnel/108/4/23-17

Date: 12 January 2026

NOTIFICATION

Ms. Nazmun Naher, Associate Professor, BIGM has been granted Ex-Bangladesh leave for 15 days from 17 January 2026 to 31 January 2026 under the following terms and conditions:

- i) She will draw her pay and allowances in local currency. No part of her salary should be drawn in foreign currency.
- ii) All related expenses of the travel and others will be borne by Ms. Nazmun Naher.
- iii) She will report to BIGM immediately after her return to Bangladesh.

2. This order is issued upon the employee's request with the approval of the appropriate authority of BIGM.


12.1.2026
Mohammad Al-Amin

Additional Director (Managerial Services)

Telephone: 880-2-223374040-44 Ext: 128

Email: m.alamin@bigm.edu.bd

Copy for kind information and necessary action (Not in order of seniority):

1. All wing chief, BIGM
2. Ms. Nazmun Naher, Associate Professor, BIGM
3. Deputy Director (Admin & Finance), BIGM
4. IT Officer, BIGM (with a request to display this notification in BIGM website)
5. PS to Director (for the kind information to the Director), BIGM
6. Accounts Officer, BIGM
7. Office copy/Personnel file.