



BANGLADESH INSTITUTE OF GOVERNANCE AND MANAGEMENT

(Affiliated to the University of Dhaka)

BIGM/Personnel/67/4/24-198

Date: 6 August 2024

Notification

Dr. Krishna Gayen, Senior Research Fellow and Additional Director (Research), Bangladesh Institute of Governance and Management (BIGM) has been granted ex-Bangladesh leave to visit her family members in the USA for 30 days from 10 August 2024 to 08 September 2024. She has granted 30 days leave for the stated period or from the date of commencement of leave under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of her salary should be drawn in foreign currency.
2. All related expenses of the travel will be borne by Dr. Krishna Gayen.
3. She will report to BIGM immediately after her return to Bangladesh.

Mohammad Al-Amin

Additional Director (Strategic Planning)
Telephone: 880-2-223374040-44 Ext: 133
Email: m.alamin@bigm.edu.bd

Copy for kind information and necessary action (Not in order of seniority):

1. Chairperson, Board of Trustees and Governing Body, BIGM
2. Director, BIGM
3. Associate Director, BIGM
4. H.E. Ambassador, Embassy of U.S., Dhaka/H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Washington, DC.
5. Director General, Department of Immigration and Passports, Dhaka
6. Dr. Krishna Gayen, Senior Research Fellow and Additional Director (Research), BIGM, Agargaon, Dhaka
7. Director, Hazrat Shahjalal International Airport, Dhaka
8. All wing chief, BIGM
9. IT Officer, BIGM (with a request to display this notification in BIGM website)
10. Accounts Officer, BIGM
11. Office copy/Personnel file.