



BANGLADESH INSTITUTE OF GOVERNANCE AND MANAGEMENT

(Affiliated to the University of Dhaka)

Memo No.: BIGM/Personnel/47/04/17- 71

Date: 20 March 2023

Office Order

Whereas Ms. Sima Rani Dey, Assistant Professor of Bangladesh Institute of Governance and Management (BIGM), E-33, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207 has applied for a study leave of 4 years period (from 22 March 2023 to 31 March 2027) to pursue a PhD in Economics at University of Queensland (UQ), Australia;

Henceforth, the aforesaid study leave of Ms. Sima Rani Dey from 22 March 2023 to 31 March 2027 is granted under the following terms and conditions:

- i) Total leave period will be treated as on duty and she will draw all her pays and allowances in local currency.
- ii) She shall execute a bond in a non-judicial stamp of Tk. 300 committing herself that she will join BIGM on her return and will serve minimum 05(five) years thereafter.
- iii) She shall enjoy the study leave initially for a period of 04(four) years on full average pay which is extendable for another year with full average pay on a specific and clear recommendation of her PhD Supervisor and the leave beyond the fifth year not exceeding a period of maximum one year i.e., the 6th year will be treated as leave without pay and shall not be countable for annual increment in the time scale of pay.
- iv) She will not be allowed to stay abroad for more than the approved period and report to BIGM within the shortest possible time.
- v) Furthermore, she will furnish a written commitment from 2 (two) reliable guarantors (one must be a government servant) in Bangladesh to refund all payments if she fails to return anyway.
- vi) During her study leave whatever publication she will make that will go by her name as Assistant Professor, BIGM.

This office order is issued today and shall come into an immediate effect.


Dr. Mohammad Fareque
Director

Copy for Information:

1. Chairperson, Governing Body, BIGM
2. Associate Director, BIGM
3. Additional Director (Research/Academic/ Strategy & Planning/Admin & Finance), BIGM
4. Deputy Director (Admin & Finance), BIGM
5. Ms. Sima Rani Dey, Assistant Professor, BIGM
6. Accounts Officer, BIGM
7. Office Copy.