

**Bangladesh Institute of Governance and Management (BIGM)**

Plot: E-33, Agargaon, Sher-e-Bangla Nagar, Dhaka

Phone No: 880-2-223374040-44 (Ext. 128)

Memo No- BIGM/Acc.Ten/10(5)/02/24-355

Dated: 10-12-2024

"INVITATION FOR TENDER" (IFT No-02/2024-25)

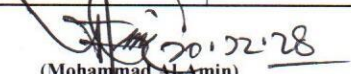
Sealed Tenders are hereby invited from all eligible Suppliers/Tenderers in accordance with PPR-2008 for the under mentioned work.

1.	Agency	Bangladesh Institute of Governance and Management (BIGM)
2.	Procuring Entity Name	Additional Director (Managerial Service)
3.	Procuring Method	Open Tendering Method (OTM)
4.	Last Date & time for selling of Tender	24-12-2024 up to Office Hours (up to 5.00pm)
5.	Last Date & time for submission of Tender	29-12-2024 & 2.30pm
6.	Date & time for Opening of Tenders	29-12-2024 at 3.00 pm
7.	Selling, Receiving & opening Tender Document	Office of the Additional Director (Managerial Service), BIGM

8.	Eligibility of Tenderer	a) Reputed Suppliers/Tenderers who have minimum 05 (five) years of experience in Steel Structure building works for Package no. 01 & 03, Supply 07 nos Desktop Computer for Package 04 and Supply of office furniture for Package no. 02 & 05
		b) Having experience in Steel Structure building works at least 01 (one) successfully contract amounting Tk. 3.90 Lacs for Package no. 01 & Tk. 7.30 Lacs for Package no. 03 and Supply 07 nos Desktop Computer successfully under at least 01 (one) contract amounting Tk. 7.0 Lacs for Package no. 04 and Supply of office furniture successfully under at least 01 (one) contract amounting Tk. 3.10 Lacs for Package no. 02 and Tk. 1.70 Lacs for Package no. 05
		c) The minimum amount of Liquid assets or working capital or credit facilities of Package no. 01 shall be Tk.4.0 lac , Package no. 02 shall be Tk. 3.50 lac , Package no. 03 shall be Tk. 6.00 lac , Package no. 04 shall be Tk. 8.0 lac and Package no. 05 shall be Tk. 2.00 lac only supported by Bank certificate in the form of Form PG2a-3 for Package 01 & 03 and from Form PG3-8 for Package 02, 04 & 05 respectively, should be counted 28 days before from the date of opening of tender. Original Bank Certificate must be enclosed along with the Tender in the form of Form PG2a-3 & PG3-8 Otherwise, the tender will be non-responsive.
		d) <u>Up</u> -to-date Valid Trade license, VAT and Income Tax certificate, original money receipt, should be enclosed along with the tender
		e) All other terms and conditions as per Tender document.

9.	Price of tender document (Tk.)	Tk. 1000/- (One Thousand) only
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10.	Package No	Name of work	Location	Tender Security	Completion time
	01	Construction of Roof-Top Cafeteria at 02 Stories Steet building as per drawing & design of BIGM, Dhaka	BIGM, Agargaon	Tk. 13,000.00 (Thirteen Thousand) only	30 days
	02	Supply, Fitting & Fixing of 05 nos Work Stations, Mobile Dowers with other relative works as per drawing& design at Store Room, Administrative Building of BIGM, Dhaka		Tk. 11,000.00 (Eleven Thousand) only	20 days
	03	Construction of Tin Shed steel structure Mosque including other related works as per drawing& design at Roof top (4th floor) of Annex Building, BIGM, Dhaka		Tk. 25,000.00 (Twenty-Five Thousand) only	45 days
	04	Supply of Brand New 07 (seven) nos Desktop Computer with other accessories as per specification at BIGM, Dhaka		Tk. 25,000.00 (Twenty-Five Thousand) only	7 days
	05	Supplying of Standard Movable 04 (four) nos Steel Book Shelf (Size: 5'-0" x 6'-8" x 1'-3" with 6 nos internal Shelf) with all accessories as per drawing & design at Library Room of BIGM, Dhaka		Tk. 6,500.00 (Six Thousand Five Hundred) only	20 days

11.	Special Instruction:
	i) This tender notice can be seen and down loaded from web sites of www.bigm.edu.bd
	ii) The Procuring Entity reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever.
	 (Mohammad Al Amin) Additional Director (Managerial Service) BIGM, Dhaka