

Bangladesh Institute of Governance and Management (BIGM)

E-33, Syed Mahub Morshed Sharani, Agargaon, Sher-E Bangla Nagar, Dhaka- 1207

Skills for Industry Competitiveness and Innovation Program (SICIP)

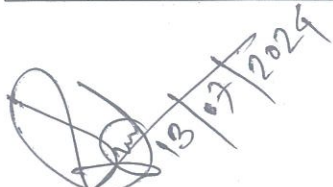
Finance Division, Ministry of Finance

BIGM-SICIP

ANNUAL PROCUREMENT PLAN, FY 2024 – 2025

Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. Cost in Tk.	Time Code for process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD - 1	Training bag for participants	Pcs.	200	Request for quotation (RFQ)	Director, BIGM	SDCMU, SICIP Finance Division, Ministry of Finance	3,00,000			15 July 24	22 July 24	22 July 24	24 July 24	24 July 24	27 July 24	15 days	10 Aug, 24
GD - 2	Course Brochure (Policy Analysis Course)	Pcs.	250	Do	Do	Do	1,25,000			15 July 24	22 July 24	22 July 24	24 July 24	24 July 24	27 July 24	15 days	10 Aug, 24
	Note Book for participants	Pcs.	300	Do	Do	Do	30,000										
GD - 3	Hiring a vehicle (Microbus)	No	1	Open Tendering Method (OTM)	Do	Do	33,60,000			3 Aug, 24	17 Aug, 24	19 Aug, 24	21 Aug, 24	24 Aug, 24	27 Aug, 24	25 days	31 Dec, 26
GD - 4	Laptop Computer	Nos.	15	Open Tendering Method (OTM)	SDCMU, SICIP	Do	27,75,000			6 Oct, 24	23 Oct, 24	27 Oct, 24	28 Oct, 24	30 Oct, 24	3 Nov, 24	29 days	31 Dec, 24
	Desktop Computer with monitor and other ace.	Nos.	5				9,25,000										
	Photocopier	No.	1				4,00,000										
	65" Display Monitor	Nos.	2				9,00,000										
	Smart Display Board with stand	No.	1				7,00,000										
	Camera Lens	No.	1				60,000										
PA Amplifier including sound system & transivers	No.	1	3,00,000														
GD - 5	Table for class room	Nos.	35	Open Tendering Method (OTM)	SDCMU, SICIP	Do	3,85,000			6 Oct, 24	23 Oct, 24	27 Oct, 24	28 Oct, 24	30 Oct, 24	3 Nov, 24	29 days	31 Dec, 24
	Chair for class room	Nos.	35				4,90,000										
	File Cabinet	No.	1				30,000										
GD - 6	Course Brochure (Strategic Management Course)	Pcs.	200	Request for quotation (RFQ)	Director, BIGM	Do	90,000			5 Oct, 24	12 Oct, 24	12 Oct, 24	14 Oct, 24	14 Oct, 24	18 Oct, 24	14 days	31 Oct, 24

Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. Cost in Tk.	Time Code for process	Not used in Goods	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of Contract	Total Time of Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD - 7	Course Brochure (Leadership Development Course)	Pcs.	250	Request for quotation (RFQ)	Director, BIGM	Do	1,12,500			2 Nov, 24	9 Nov, 24	9 Nov, 24	12 Nov, 24	12 Nov, 24	16 Nov, 24	14 days	25 Nov, 24
GD - 8	Course Brochure (Environ. Challenges and Climate Change)	Pcs.	250	Do	Do	Do	1,12,500			2 Dec, 24	9 Dec, 24	14 Dec, 24	15 Dec, 24	17 Dec, 24	21 Dec, 24	20 days	30 Dec, 24
		Policy Note (Executive summary of draft policy papers upto batch 19)	Pcs.	300	Do	Do	Do	1,40,000									
GD - 9	Calendar Printing (BIGM-SICIP calendar for advertisement purpose)	Pcs.	500	Do	Do	Do	1,50,000			2 Dec, 24	9 Dec, 24	14 Dec, 24	15 Dec, 24	17 Dec, 24	21 Dec, 24	20 days	30 Dec, 24
GD - 10	Course Brochure (Policy Analysis Course)	Pcs.	300	Do	Do	Do	1,80,000			14 June, 25	21 June, 25	21 June, 25	23 June, 25	25 June, 25	28 June, 25	15 days	30 June, 25
GD - 11	Training bag for participants	Pcs.	300	Do	Do	Do	4,65,000			14 June, 25	21 June, 25	21 June, 25	23 June, 25	25 June, 25	28 June, 25	15 days	30 June, 25


Nur Mohammed
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