



বাংলাদেশ ইনস্টিটিউট অব গভর্নেন্স এন্ড ম্যানেজমেন্ট
(ঢাকা বিশ্ববিদ্যালয় অধিভুক্ত)

Memo No: BIGM/SICIP/S-1/2024-2028/2024- 05

Date: 16th July 2024

REQUEST FOR QUOTATION (RFQ)

BIGM-SICIP project, implemented by Bangladesh Institute of Governance and Management (BIGM), sponsored by the Skills for Industry Competitiveness and Innovation Program (SICIP), Finance Division, Ministry of Finance, is requesting the eligible tenderers to submit quotation along with the required documents for supply of **training bag for participants** of BIGM-SICIP training courses:

01	Quotation invited by	Program Director, BIGM-SICIP Bangladesh Institute of Governance and Management (BIGM)
02	Details of the goods to be procured	Quantity: 200 pcs bag; Size: Compatible with 15.0 inch Laptops Model: Backpack Materials: Water-resistant material, Polyester Double internal pocket for laptop and others
03	Required documents along with quotation	Valid Trade License, TIN certificate, VAT certificate, and Bank Solvency Certificate
04	Place of quotation submission	BIGM-SICIP project office, BIGM
05	Date and time of quotation submission	16 th July 2024, 9:00 am to 23 rd July 2024, 2:00 pm
06	Last date of quotation submission	23 rd July 2024, 2:00 pm
07	Date of quotation opening	23 rd July 2024, 2:30 pm

2. RFQ document will be available at BIGM-SICIP project office.


16/07/24
Banik Gour Sundar
Program Director
BIGM-SICIP

Distribution:

1. PS to the Director, BIGM (for kind information of the Director, BIGM)
2. IT Officer, BIGM (with a request to publish in the BIGM website)
3. Notice Board, BIGM
4. Office Copy.

Copy: For information and circulation (not according to seniority)

1. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka-1207
2. Chief Executive Engineer, LGED, Agargaon, Dhaka-1207.



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Date: 16th July 2024

REQUEST FOR QUOTATION (RFQ)

BIGM-SICIP project, implemented by Bangladesh Institute of Governance and Management (BIGM), sponsored by the Skills for Industry Competitiveness and Innovation Program (SICIP), Finance Division, Ministry of Finance, is requesting the eligible tenderers to submit quotation along with the required documents for **printing Note Book, and Brochure of Policy Analysis Course** of BIGM-SICIP:

01	Quotation invited by	Program Director, BIGM-SICIP Bangladesh Institute of Governance and Management (BIGM)
02	Details of the goods to be procured	Note Book: Quantity: 300 pcs; Size: 7" x 10"; Cover: 200 GSM art card 4 color printing; Inner- 80 GSM paper 1 color printing; Binding: Spiral. Course Brochure: Quantity: 200 pcs; Size: 8.5" X 11"; Cover page: 300gsm glossy art card/matte paper; Inner page: 150gsm glossy art card/matte paper; Printing: 4 color print (all page); Binding: Glue, Lamination.
03	Required documents along with quotation	Valid Trade License, TIN certificate, VAT certificate, and Financial Solvency Certificate
04	Place of quotation submission	BIGM-SICIP project office, BIGM
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